

# Application for Employment



**Instructions:** All applications for employment must be made in ink on this form. You may include additional pages if necessary. ALL ITEMS MUST BE COMPLETED, EVEN IF A RESUME IS ATTACHED.

Position Applying for:		Date of Application:	
Last Name		First Name	Middle Name
Street Address		City	State Zip Code
Previous Address (if less than one year at above address)			
Social Security Number		Telephone Number - Home	
		Telephone Number - Alternate	
Are you at least 18 years of age?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
If not, can you provide documentation necessary to prove eligibility to work?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
In case of Emergency notify:		Telephone Number	
Name		_____	
Relationship		Alternate Telephone Number	
		_____	

## Hours Available to Work

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday

Are you seeking  Full-Time or  Part-Time employment?

## Education

Name and Location City and State	Last Grade Completed	Major Subject	Minor Subject	Degree Received?
High School				Yes / No
College				Yes / No
Graduate School				Yes / No
Technical, Business, or Other				Yes / No

Special skills and other qualifications:

## Work History

List most recent employer first. A minimum of 7 years work history, if applicable, including any periods of unemployment and schooling (attach additional pages if necessary).

<b>Company Name</b>	Company Telephone Number
Street Address	City State Zip Code
Supervisor's Name and Title	Position Last Held
Dates of Employment From (month/year): To (month/year):	Compensation: <input type="checkbox"/> Salary \$ _____/month <input type="checkbox"/> Hourly \$ _____/hour
Reason for Leaving: <input type="checkbox"/> Resigned <input type="checkbox"/> Lay-Off <input type="checkbox"/> Discharge	Explain:
<b>Company Name</b>	Company Telephone Number
Street Address	City State Zip Code
Supervisor's Name and Title	Position Last Held
Dates of Employment From (month/year): To (month/year):	Compensation: <input type="checkbox"/> Salary \$ _____/month <input type="checkbox"/> Hourly \$ _____/hour
Reason for Leaving: <input type="checkbox"/> Resigned <input type="checkbox"/> Lay-Off <input type="checkbox"/> Discharge	Explain:
<b>Company Name</b>	Company Telephone Number
Street Address	City State Zip Code
Supervisor's Name and Title	Position Last Held
Dates of Employment From (month/year): To (month/year):	Compensation: <input type="checkbox"/> Salary \$ _____/month <input type="checkbox"/> Hourly \$ _____/hour
Reason for Leaving: <input type="checkbox"/> Resigned <input type="checkbox"/> Lay-Off <input type="checkbox"/> Discharge	Explain:
<b>Company Name</b>	Company Telephone Number
Street Address	City State Zip Code
Supervisor's Name and Title	Position Last Held
Dates of Employment From (month/year): To (month/year):	Compensation: <input type="checkbox"/> Salary \$ _____/month <input type="checkbox"/> Hourly \$ _____/hour
Reason for Leaving: <input type="checkbox"/> Resigned <input type="checkbox"/> Lay-Off <input type="checkbox"/> Discharge	Explain:
<b>Company Name</b>	Company Telephone Number
Street Address	City State Zip Code
Supervisor's Name and Title	Position Last Held
Dates of Employment From (month/year): To (month/year):	Compensation: <input type="checkbox"/> Salary \$ _____/month <input type="checkbox"/> Hourly \$ _____/hour
Reason for Leaving: <input type="checkbox"/> Resigned <input type="checkbox"/> Lay-Off <input type="checkbox"/> Discharge	Explain:

1. Have you ever been convicted of a criminal offense (felony or serious misdemeanor)?  Yes  No  
 (Convictions for marijuana-related offenses that are more than two years old need not be listed.)  
 If yes, state nature of the crime(s), when and where convicted, and disposition of the case.  
 \_\_\_\_\_  
 \_\_\_\_\_

(Note: No applicant will be denied employment solely on the grounds of conviction of a criminal offense. The nature of the offense, the date of the offense, the surrounding circumstances and the relevance of the offense to the position(s) applied for may, however, be considered.)

2. Have you ever been fired from any job for any reason?  Yes  No  
 If yes, please explain. \_\_\_\_\_

3. For the purpose of checking references and qualifications, have you ever worked or attended school under a different name(s)?  Yes  No  
 If yes, please list name(s): \_\_\_\_\_

4. How were you referred?  
 Friend  Relative  
 Other: \_\_\_\_\_

5. Many of our customers (clients) do not speak English. Do you speak, write or understand any foreign languages?  Yes  No  
 If yes, which language(s)? \_\_\_\_\_

6. Are you able to perform the essential functions of the job for which you are applying, either with or without reasonable accommodation?  Yes  No  
 If no, describe the functions that cannot be performed: \_\_\_\_\_  
 \_\_\_\_\_

(Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions. Hire may be subject to passing a medical examination, and to skill and agility tests.)

7. If hired, can you provide evidence of your U.S. citizenship or proof of your legal right to live and work in this country?  Yes  No

## REFERENCES

List below three persons not related to you who have knowledge of your work performance.

Name	Occupation	Number of years acquainted:
Address	Telephone Number	
Name	Occupation	Number of years acquainted:
Address	Telephone Number	
Name	Occupation	Number of years acquainted:
Address	Telephone Number	

## REMARKS

**Please Read Carefully, Initial Each Paragraph and Sign Below**

I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have truthfully completed this application. I understand that any omission or misstatement of material fact on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

I hereby authorize Barreras Meat Co. to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, resumes and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

I understand that nothing contained in the application, or conveyed during any interview which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the Company's designated representative.

I understand that a search of public records (including records documenting an arrest, indictment, conviction, civil judicial action, tax lien or pending judgment) be conducted by internal personnel employed by the Barreras Meat Co. I am entitled to copies of any such records obtained by the Company unless I mark the check box below. If I am not hired as a result of such information, I am entitled to a copy of any such records even though I have checked the box below.

I waive receipt of a copy of any public record described in the paragraph above

I understand that I may be required to sign a confidentiality agreement should I become an employee of Barreras Meat Co.

I understand that any offer of employment is contingent upon the satisfactory completion of the verification process in accordance with the Immigration Reform and Control Act of 1986 which requires that I provide satisfactory evidence of my identity and legal ability to work in the U.S.

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Date

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Applicant's Signature